

The LGIASUPER CLEARING HOUSE

LGIAsuper's clearing house allows you to make contributions for all your employees to any number of super funds (including self-managed super funds) with just one payment.

What is the LGIAsuper clearing house?

The clearing house is a service that allows you to submit super contributions and member information, as well as payments for your employees to LGIAsuper and other funds. You make just one payment through electronic funds transfer (EFT) or direct debit. The clearing house then distributes the contributions according to your instructions.

Who can use our clearing house?

Employers right across Australia can use our clearing house.

Queensland local government employers

If your employees have nominated a fund other than LGIAsuper through choice-of-fund, you can use the LGIAsuper clearing house to pay their contributions.

You should continue using Employer online to pay contributions to LGIAsuper for all other employees. This is an interim arrangement until approximately late 2017, at which time we anticipate you can use the clearing house to pay in contributions for all your employees. We will let you know when this option is available.

Non-local government employers

If you're an employer outside local government, the clearing house is ideal for making contributions to LGIAsuper. You can use it to make super contributions for all your employees, including those who want their super paid to funds other than LGIAsuper.

What are the benefits of using LGIAsuper's clearing house?

Using the clearing house can simplify your administration processes, especially if you make super contributions to multiple funds. By using the clearing house, you can:

- comply with the Australian Government's SuperStream data and payment standards
- eliminate the need for separate paperwork for each payment and stop filling out contribution remittance forms
- have easy access to your payment history and reference details
- stop paying for postage and cheques
- reduce the risk of errors and returned payments with an automated validation process access the clearing house at any time
- access the clearing house at any time.

How does it work?

Once registered to use the clearing house, all you need to do is provide the super contribution details for all your employees. You can do this manually or electronically simply by uploading a file directly from your payroll system. Your payment instructions are then collated so you can make one payment for all your employees. The clearing house then distributes all contribution amounts to the relevant funds. It really is that simple!

Info sheet | The LGIASuper clearing house

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How can I access the LGIASuper clearing house?

If you are...	you can access the LGIASuper clearing house by...
an existing clearing house user	logging in to your account at lgiasuper.com.au/employers .
an employer already making contributions to LGIASuper	registering at lgiasuper.com.au/employers/payment-options/clearing-house/ . It is important you read the LGIASuper clearing house Product Disclosure Statement before you register.
an employer contributing to LGIASuper for the first time	registering at lgiasuper.com.au/employers/payment-options/clearing-house/ . It is important you read the LGIASuper clearing house Product Disclosure Statement before you register.

Does it cost anything?

There is no cost to register or use the clearing house. See the LGIASuper clearing house Product Disclosure Statement (PDS) for more information. For a copy visit our website or contact us for a copy.

Any questions?

We're here to help you manage your employees' super. Contact our trusted and reliable team to find out more. Call us on **1800 444 396**, email us at **employers@lgiasuper.com.au** or visit our website at **lgiasuper.com.au**.

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